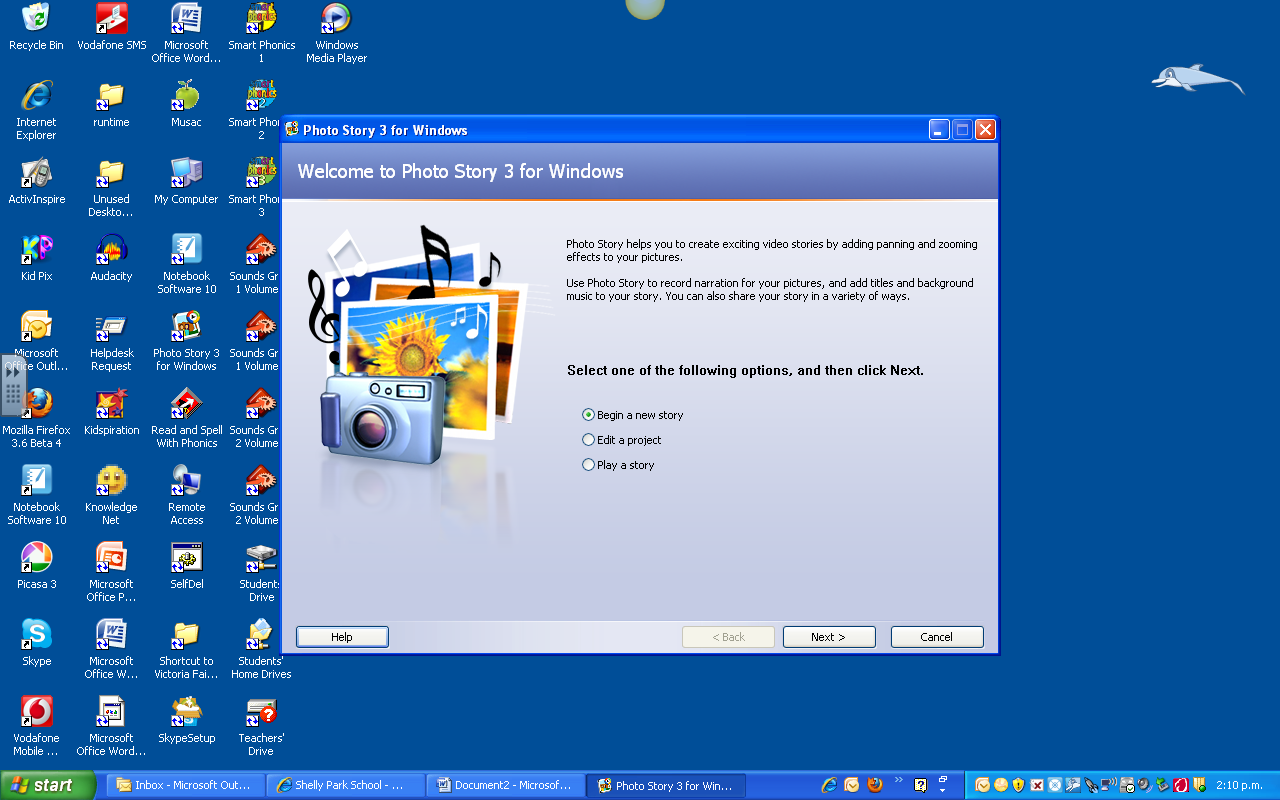
**How to Use Photostory**

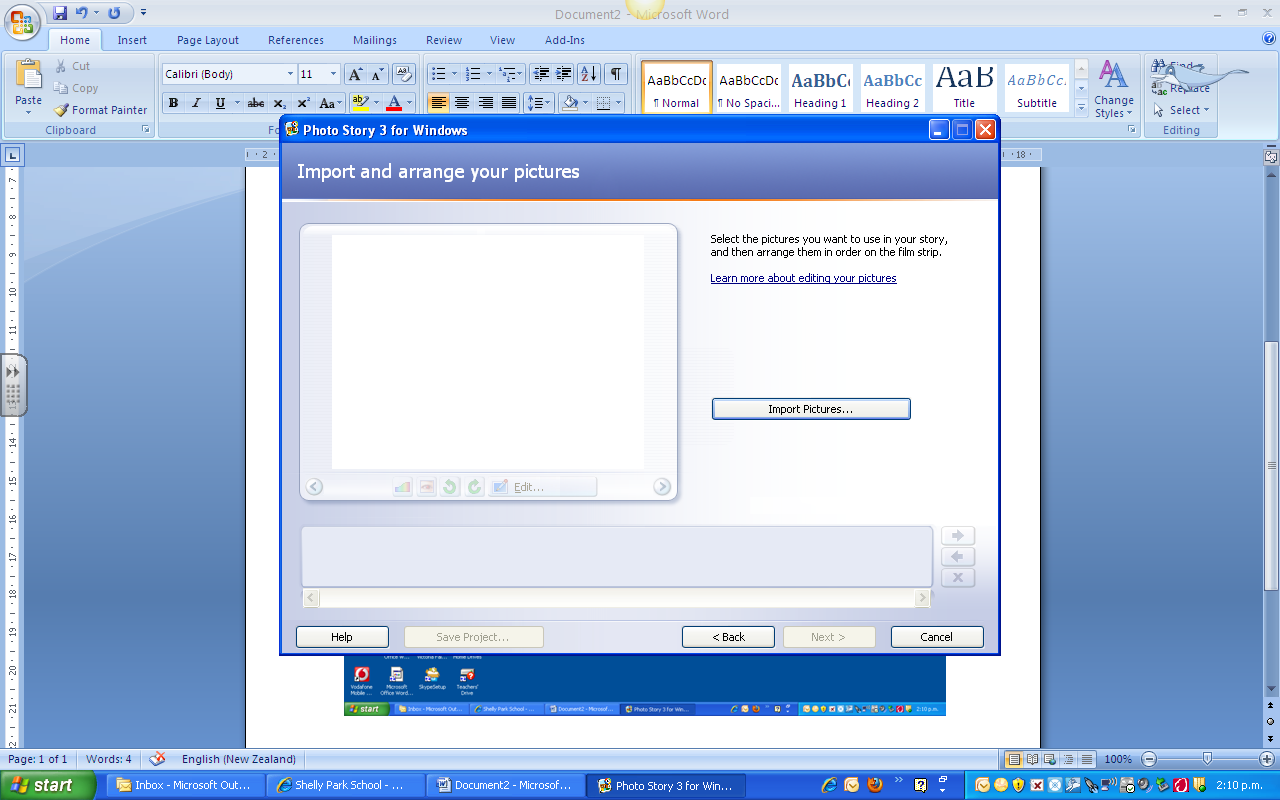
1. Double click on the Photostory icon on the desktop. (If the icon does not appear on the desktop right click and choose refresh or go to the Start menu then All programs then Student applications and it is stored under there.)



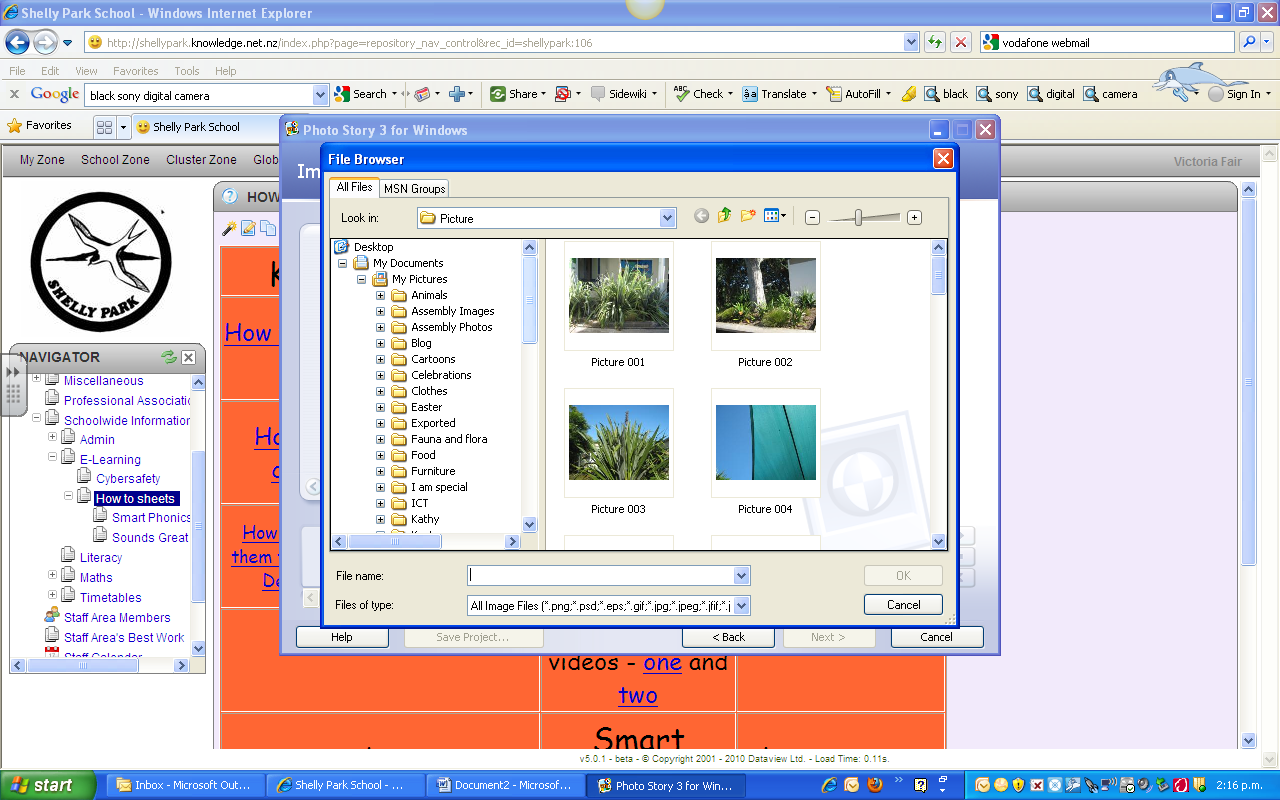
1. Choose Begin a new story. Then click Next.



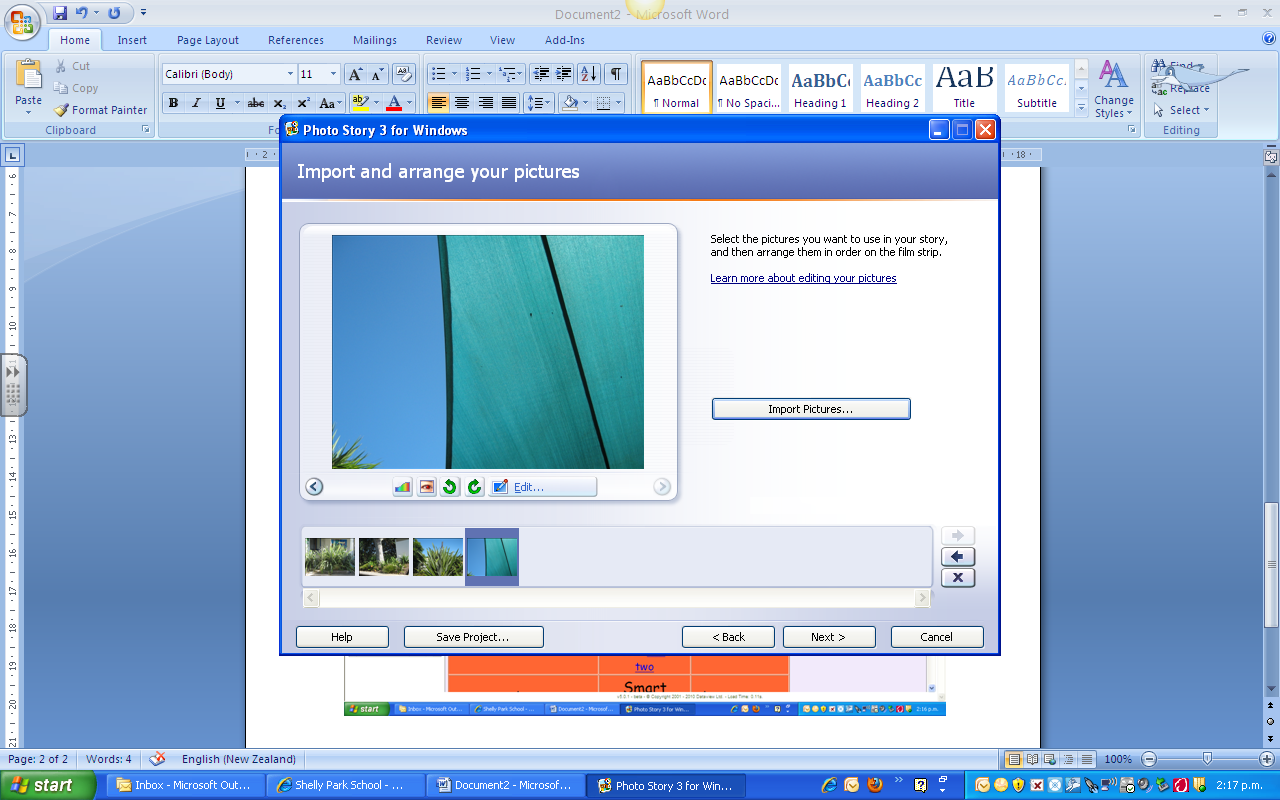
1. Click on import pictures.



1. Browse to My Pictures or where the photos are stored and select. This can be done one by one or you can select all by click on one photo then holding down the shift and pressing the letter a.

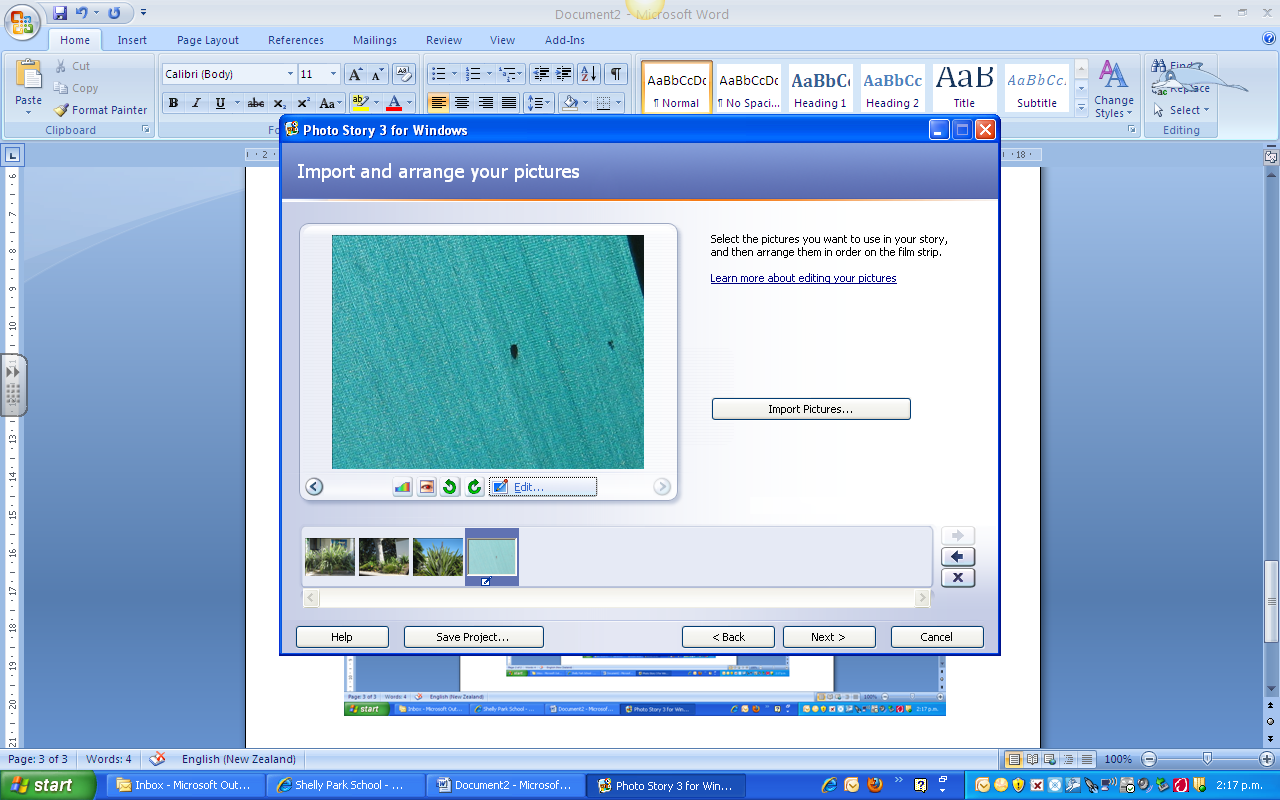
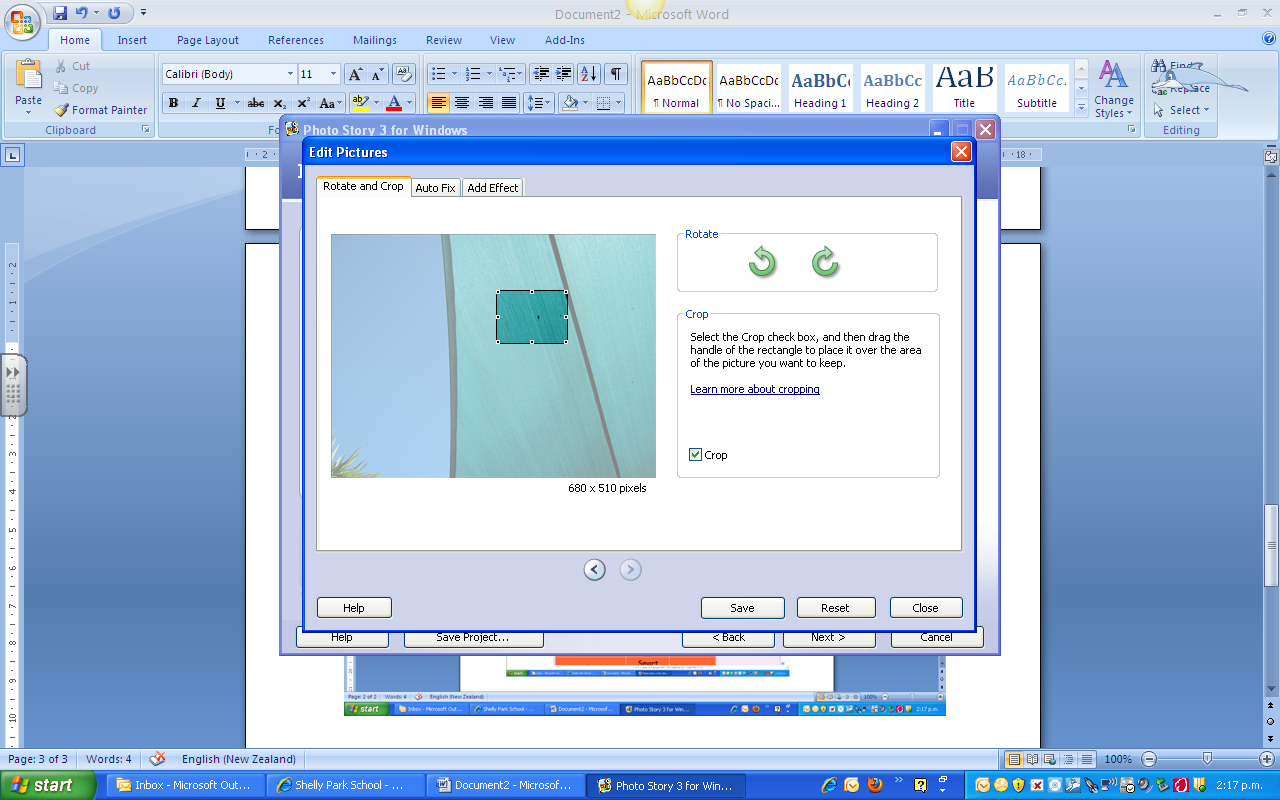


1. Once you have imported your photos. Click and drag them into order.

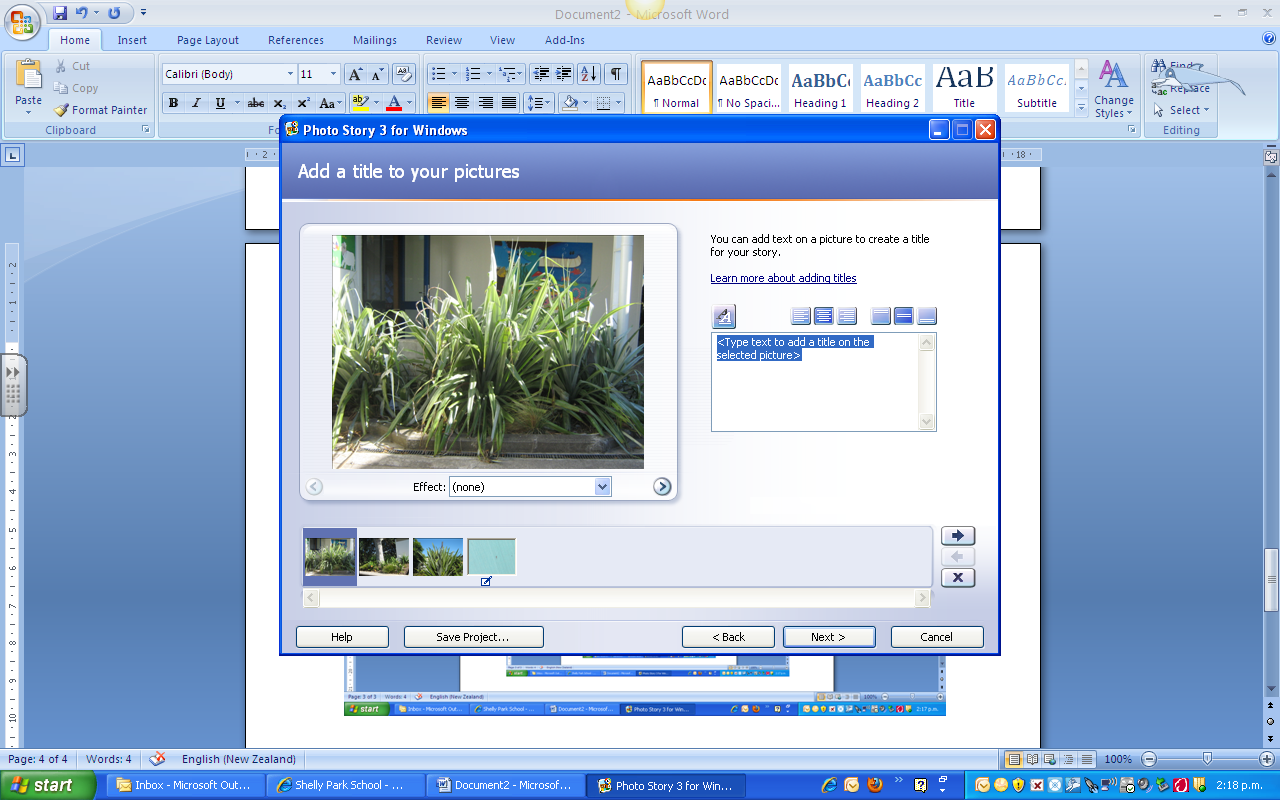


1. You can choose to hover over the menu to either alter the colour, red eye, rotate photos or edit. If you choose edit this allows you to crop the photo and zoom in on one area.

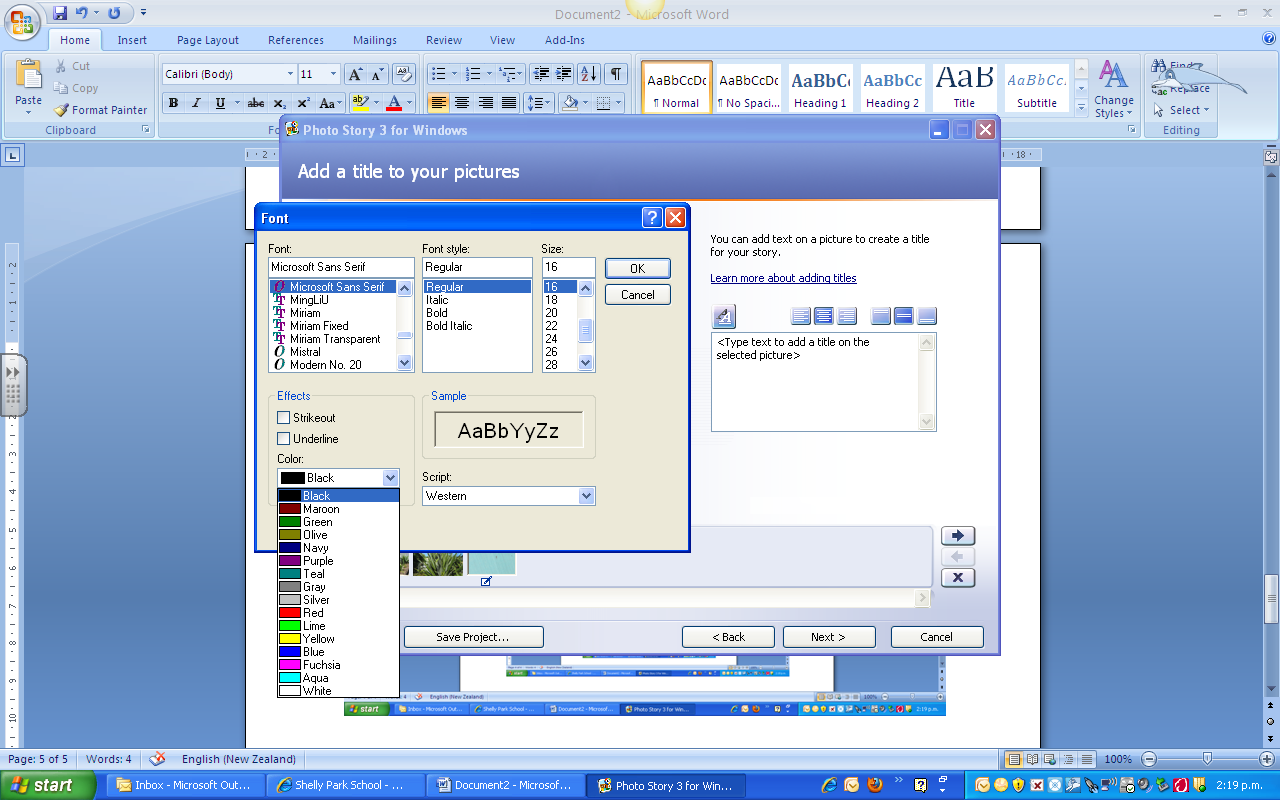
Click in the square beside crop and then move the select rectangle around the screen and re-size it then click save. Close the window you will be able to view the edited photo.



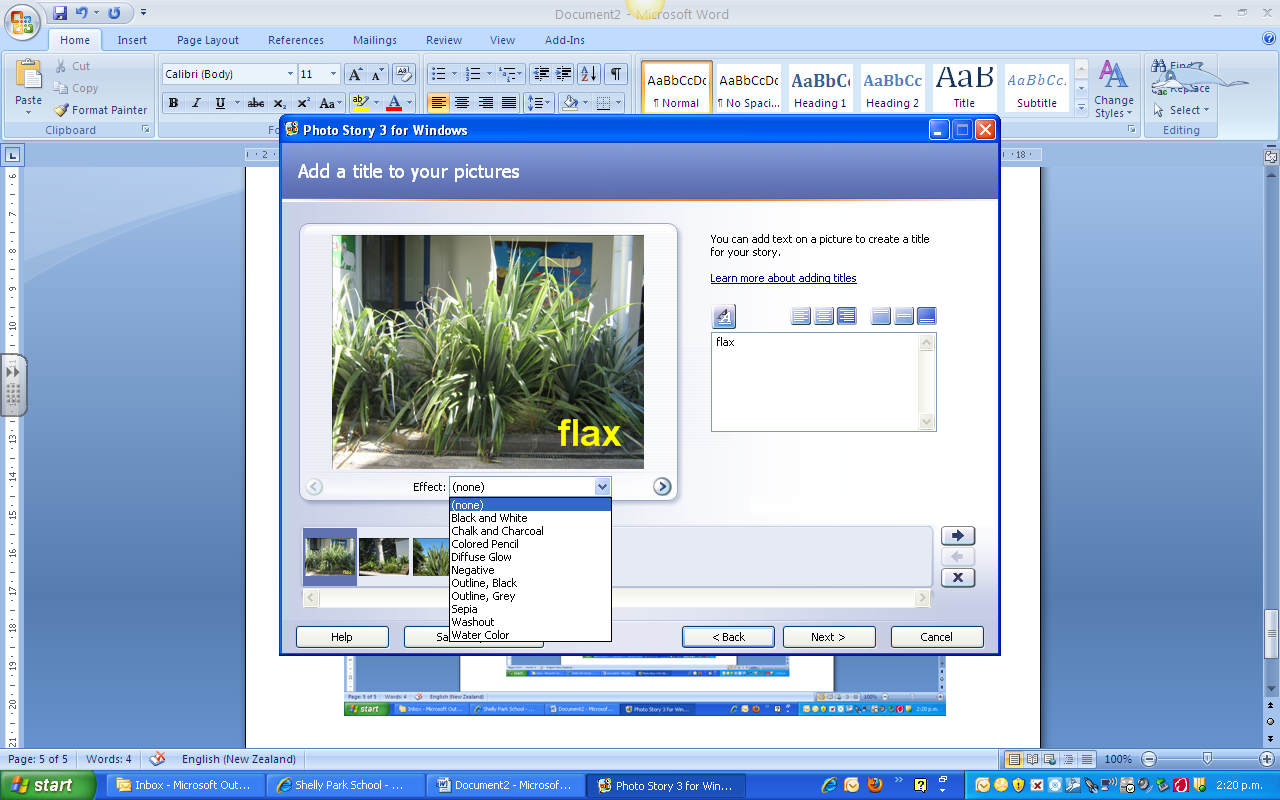
1. Click Next to move on to adding text. Click in the box to type the titles for each photo.



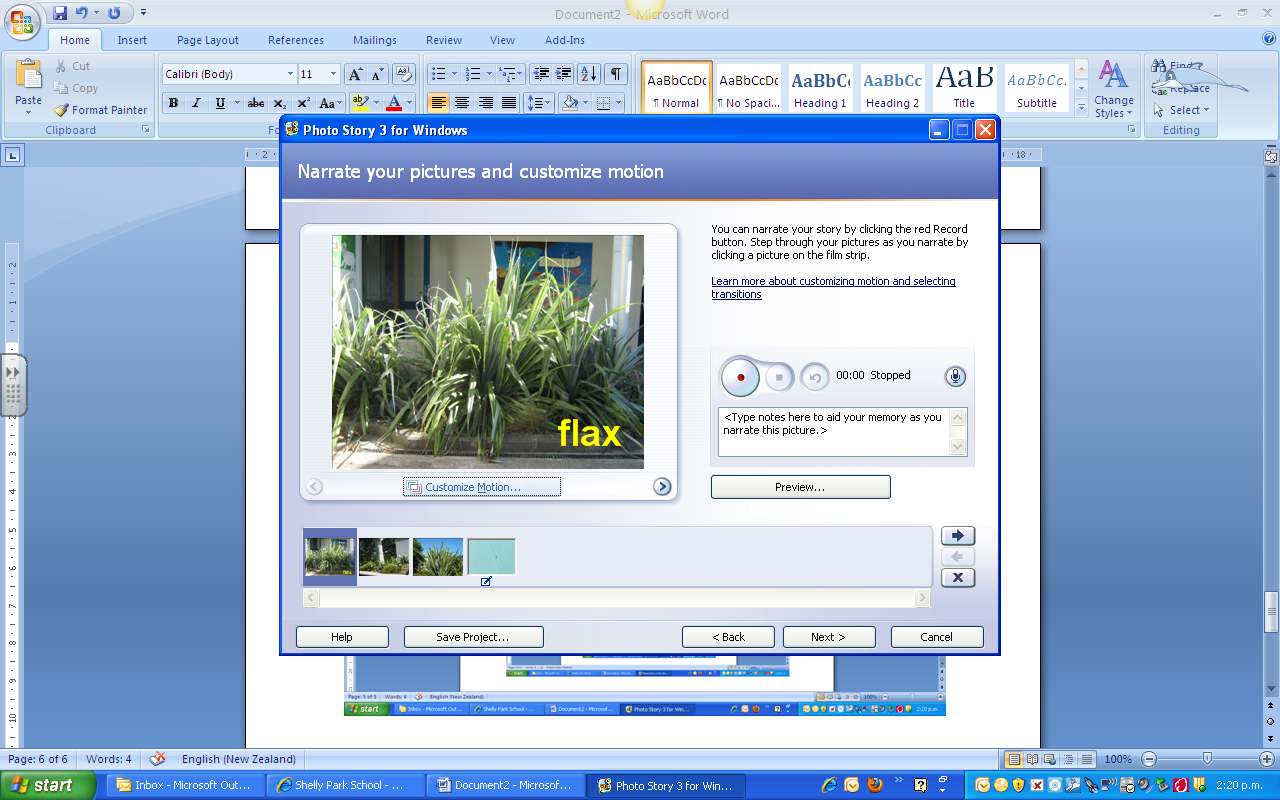
1. Click on the text formatting button to change the font, style, size and colour of the text.



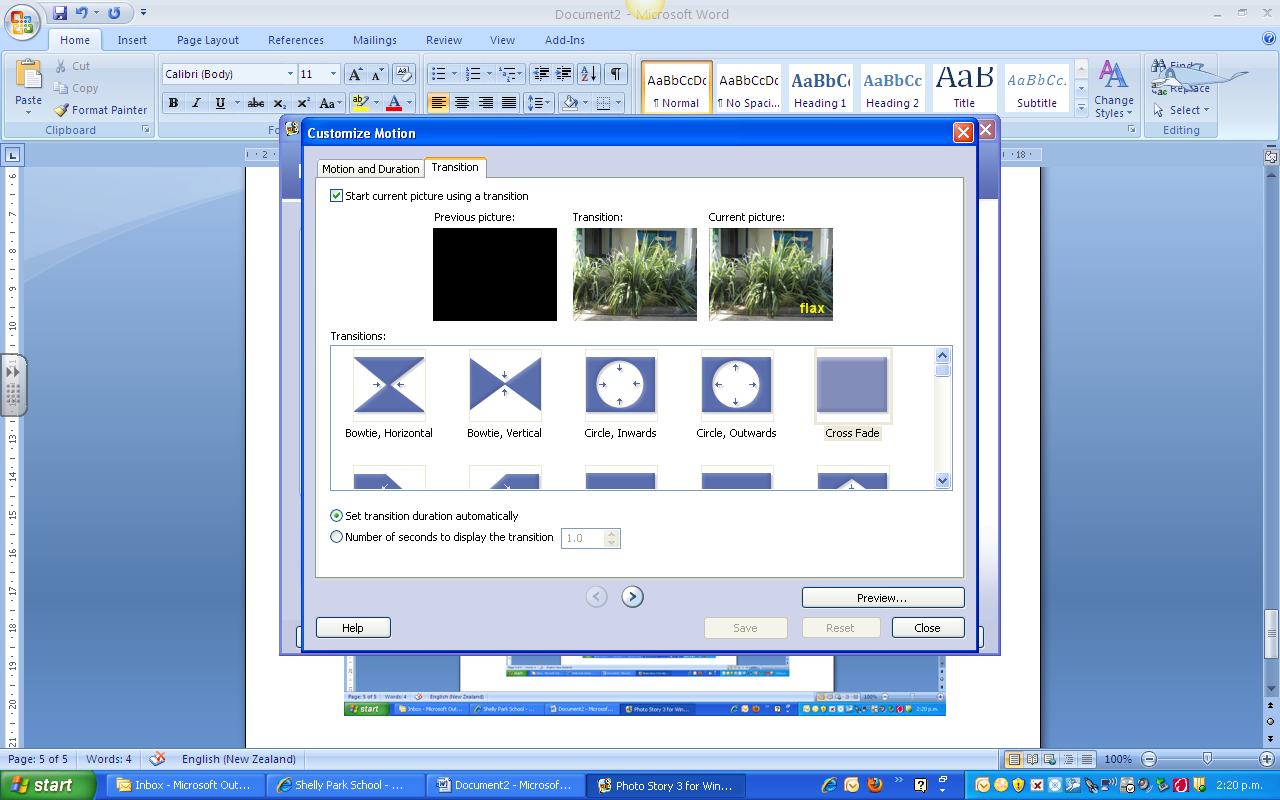
1. Click on the alignment buttons to select whether the title will be at the top, middle or bottom on the screen and if it will be in the left, right or centre.



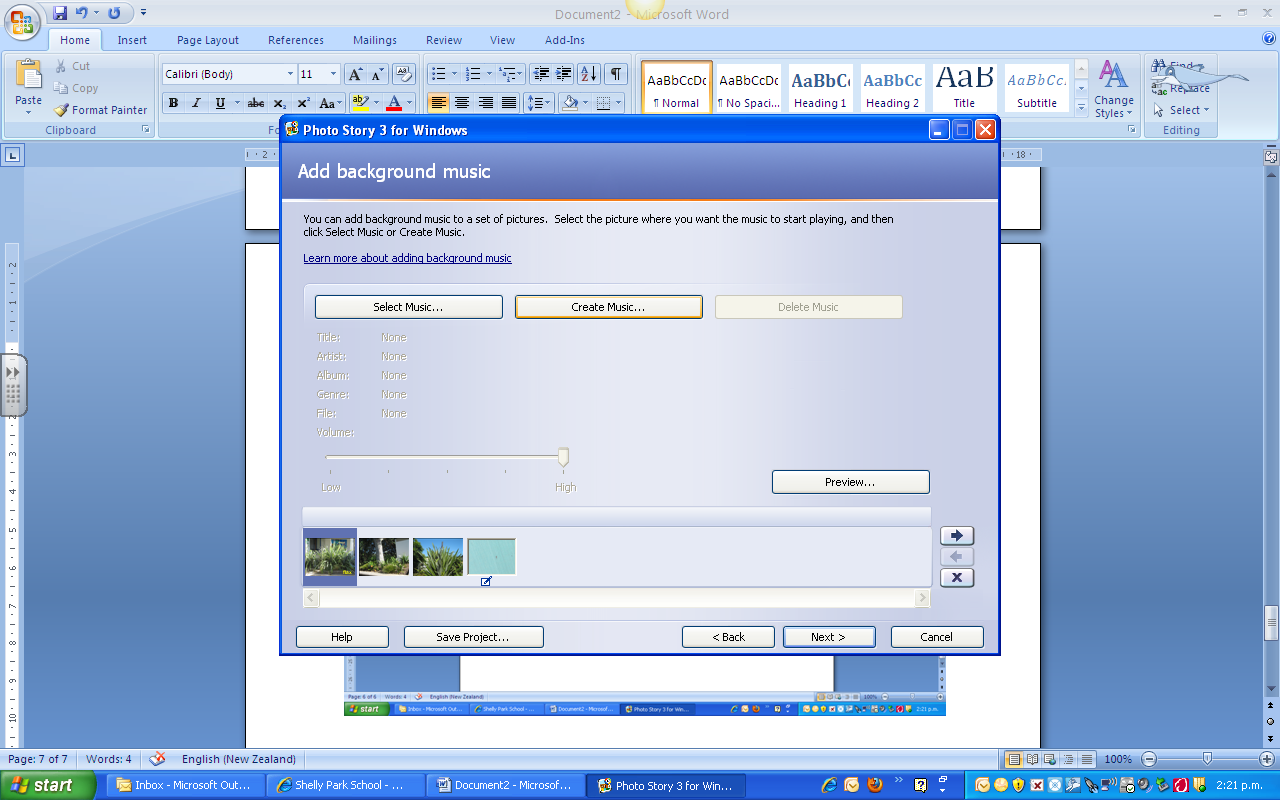
1. Click Next to go on to adding narration and transitions.
2. Plus in the microphone headset making sure the cables are in the correct ports. Press the record button to begin recording and the stop button to stop recording. If you make a mistake press the delete narration button to discard and then re-record. Click the preview button to view.



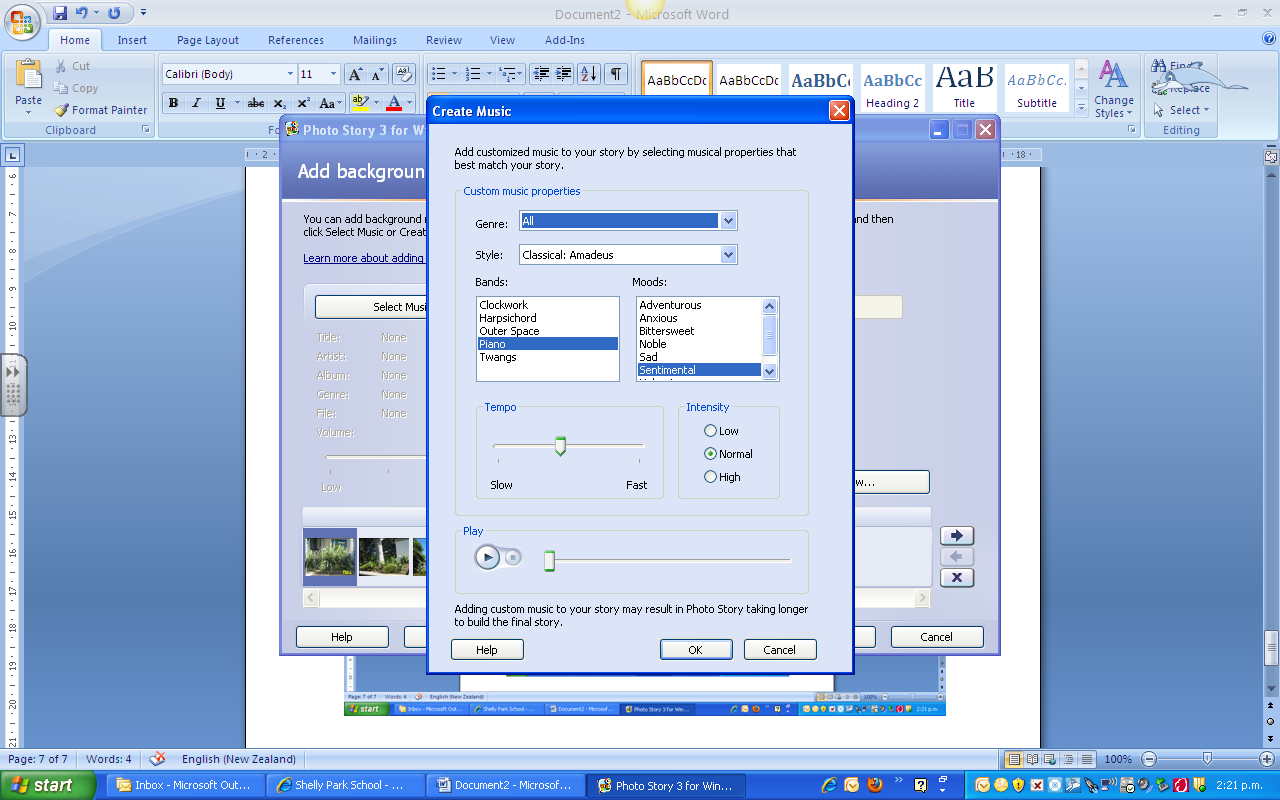
1. Click the Customize Motion button to add transitions. Then click the Transitions tab at the top of the window. Choose a transition and click save.



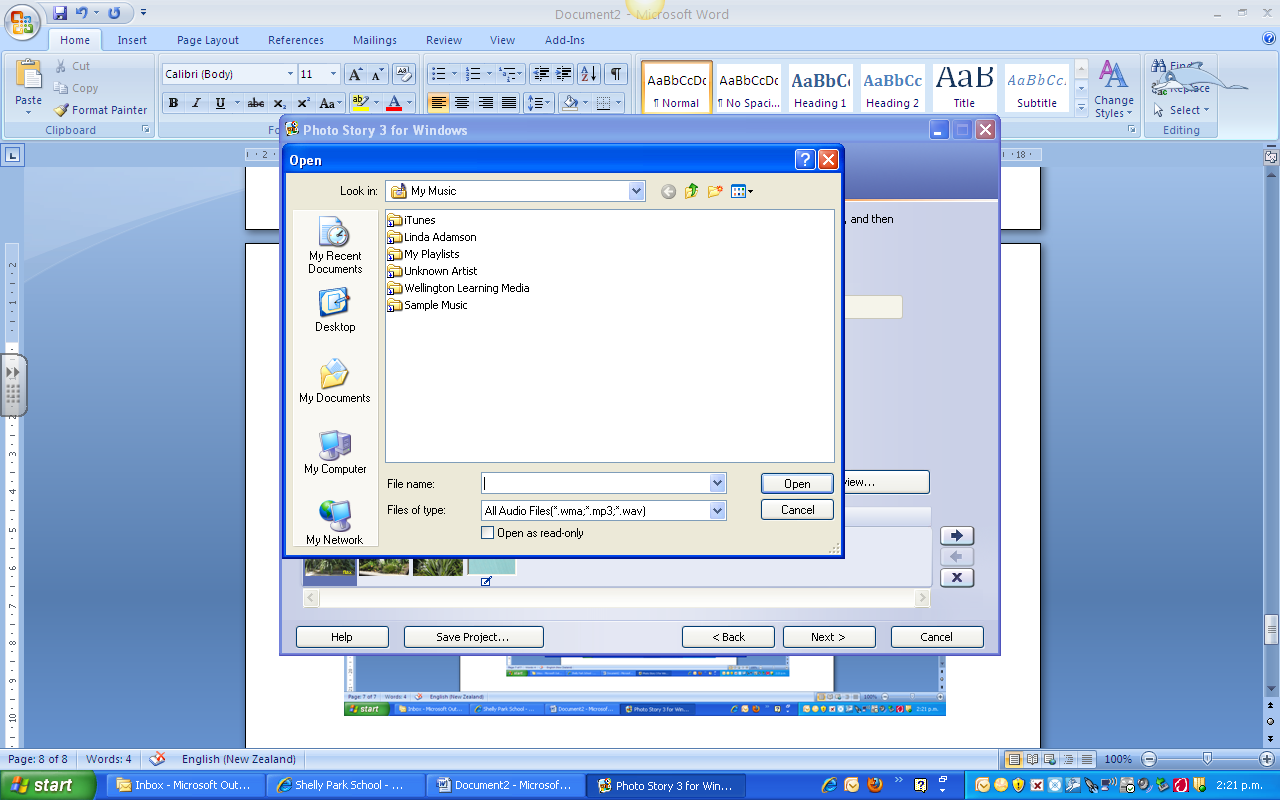
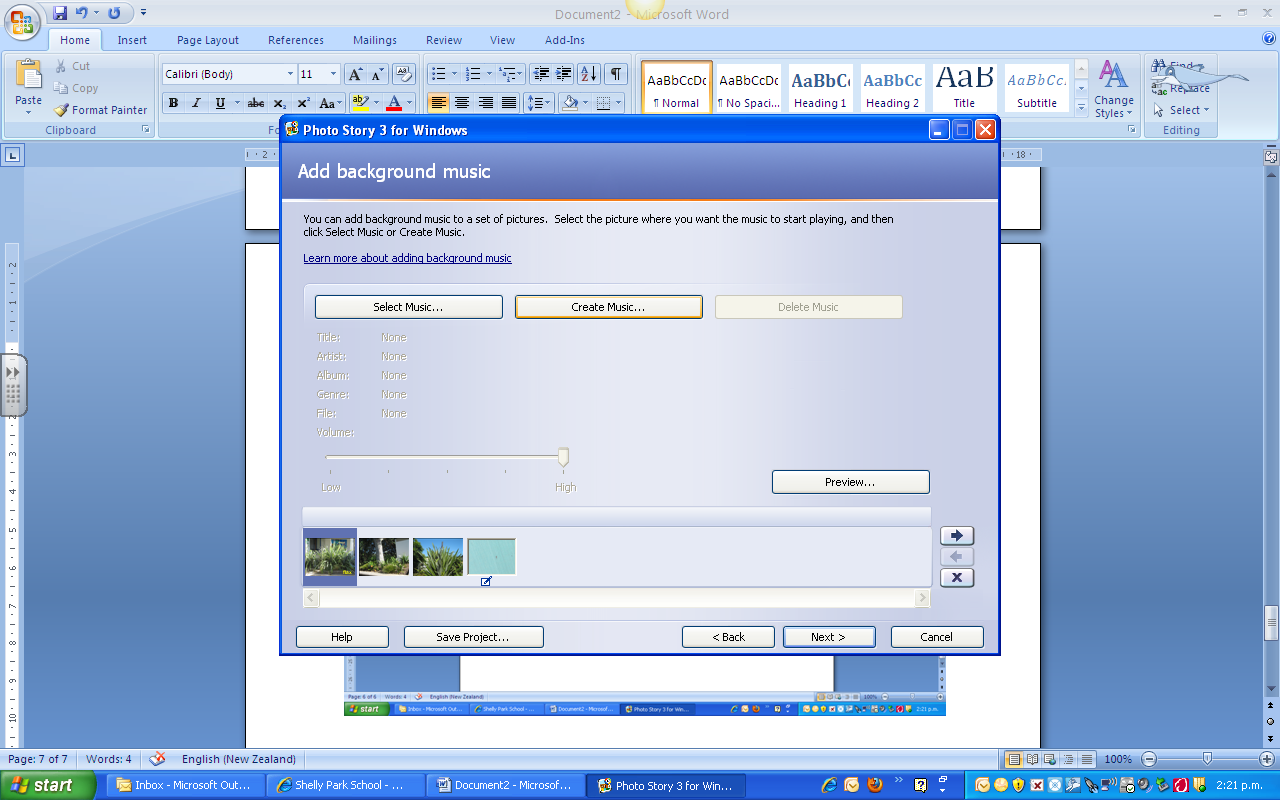
1. Click Next to add Music. Click Create Music to use the Photostory music library.



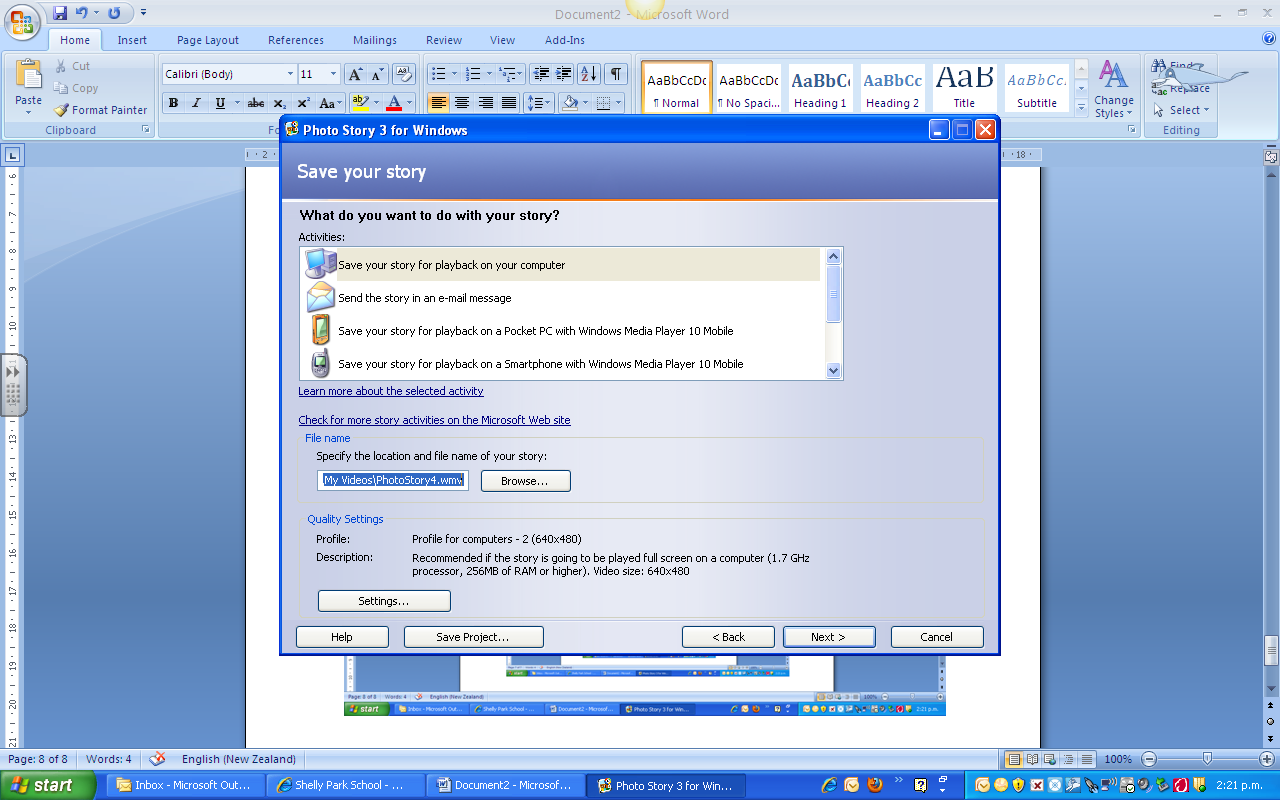
1. Choose from the dropdown menus to edit the music.



1. If there is a particular song you would like to use click on Select Music then import from iTunes or CD etc. Once the music is chosen you can change the volume so it is not too loud if there is voice narration as well.



1. Now the project is read to be saved. First, save the project so you have the chance to edit or add to it later click Save Project and save in your My Videos folder.



1. Once this is done click on Save your story for playback on your computer and save in My Videos then it is ready to be embedded or uploaded onto the internet (blog, KNET etc).

